

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**February 13, 2018
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, AB**

PRESENT:

Peter F. Braun	Reeve
Lisa Wardley	Deputy Reeve
Jacque Bateman	Councillor
Cameron Cardinal	Councillor
David Driedger	Councillor
Eric Jorgensen	Councillor
Josh Knelsen	Councillor
Anthony Peters	Councillor (via teleconference)
Ernest Peters	Councillor
Walter Sarapuk	Councillor

REGRETS:

ADMINISTRATION:

Len Racher	Chief Administrative Officer
Byron Peters	Deputy CAO
David Fehr	Director of Operations
Doug Munn	Director of Community Services
Fred Wiebe	Director of Utilities
Karen Huff	Director of Finance
Carol Gabriel	Director of Legislative & Support Services/Recording Secretary
Don Roberts	Zama Site Manager
Grant Smith	Agriculture Fieldman

ALSO PRESENT: Members of the public and the media.

Minutes of the Regular Council meeting for Mackenzie County held on February 13, 2018 in the Council Chambers at the Fort Vermilion County Office.

CALL TO ORDER: 1. a) **Call to Order**

Reeve Braun called the meeting to order at 10:00 a.m.

AGENDA: 2. a) **Adoption of Agenda**

MOTION 18-02-092 **MOVED** by Councillor Bateman

That the agenda be approved as presented.

CARRIED

**MINUTES FROM
PREVIOUS MEETING:**

3. a) Minutes of the January 24, 2018 Regular Council Meeting

MOTION 18-02-093

MOVED by Councillor Sarapuk

That the minutes of the January 24, 2018 Regular Council Meeting be adopted as presented.

CARRIED

**MINUTES FROM
PREVIOUS MEETING:**

3. b) Minutes of the February 12, 2018 Budget Council Meeting

MOTION 18-02-094

MOVED by Councillor E. Peters

That the minutes of the February 12, 2018 Budget Council Meeting be adopted as distributed.

CARRIED

**MINUTES FROM
PREVIOUS MEETING:**

3. c) None

**COUNCIL COMMITTEE
REPORTS:**

5. a) Council Committee Reports (verbal)

MOTION 18-02-095

MOVED by Councillor Knelsen

That the Council committee reports be received for information.

CARRIED

**COUNCIL COMMITTEE
REPORTS:**

5. b) Agricultural Service Board Meeting Minutes

MOTION 18-02-096

MOVED by Deputy Reeve Wardley

That the Agricultural Service Board Meeting minutes of January 26, 2018 be received for information.

CARRIED

Reeve Braun recessed the meeting at 10:56 a.m. and reconvened the meeting at 11:07 a.m.

DELEGATIONS:

- 4. a) Cory Boddy, Director and Investment Counselor – ATB Investment Management Inc. (Teleconference)**

MOTION 18-02-097

MOVED by Councillor Driedger

That the investment report presentation by ATB Investment Management Inc. be received for information.

CARRIED

COUNCIL COMMITTEE REPORTS:

- 5. c) Community Services Committee Meeting Minutes**

MOTION 18-02-098

MOVED by Councillor Knelsen

That the Community Services Committee meeting minutes of December 18, 2017 be received for information.

CARRIED

COUNCIL COMMITTEE REPORTS:

- 5. d) Finance Committee Meeting Minutes**

MOTION 18-02-099

MOVED by Councillor Cardinal

That the unapproved Finance Committee meeting minutes of January 22, 2018 be received for information.

CARRIED

COUNCIL COMMITTEE REPORTS:

- 5. e) Fort Vermilion Community Streetscape Implementation Committee Meeting Minutes**

MOTION 18-02-100

MOVED by Deputy Reeve Wardley

That the Fort Vermilion Community Streetscape Implementation Committee meeting minutes from January 18, 2018 be received for information.

CARRIED

COUNCIL COMMITTEE

- 5. f) Municipal Emergency Advisory Committee Meeting**

REPORTS:

Minutes

MOTION 18-02-101

MOVED by Councillor Sarapuk

That the Municipal Emergency Advisory Committee unapproved meeting minutes of January 23, 2018 be received for information.

CARRIED

**COUNCIL COMMITTEE
REPORTS:**

5. g) Municipal Planning Commission Meeting Minutes

MOTION 18-02-102

MOVED by Councillor Bateman

That the Municipal Planning Commission meeting minutes of January 25, 2018 be received for information.

CARRIED

GENERAL REPORTS:

6. a) CAO Report

MOTION 18-02-103

MOVED by Councillor Cardinal

That the CAO report for January 2018 be received for information.

CARRIED

TENDERS:

7. a) None

PUBLIC HEARINGS:

8. a) None

ADMINISTRATION:

9. a) 2018 Municipal Internship Program – Administration Stream

MOTION 18-02-104

MOVED by Councillor Knelsen

That Mackenzie County participate in the 2018 Municipal Internship Program in the administration stream with the County's portion of funding coming from the General Operating Budget.

CARRIED

ADMINISTRATION:

9. b) Zama School Closure

MOTION 18-02-105

MOVED by Deputy Reeve Wardley

That a letter be sent to the Fort Vermilion School Division in response to their request for potential community impacts regarding the closure of the Zama City School.

CARRIED

Reeve Braun recessed the meeting at 12:15 p.m. and reconvened the meeting at 1:00 p.m.

ADMINISTRATION:

9. c) Caribou Update

MOTION 18-02-106

MOVED by Councillor Sarapuk

That the caribou update be received for information.

CARRIED

**AGRICULTURE
SERVICES:**

10. a) Policy ASB022 Shelterbelt Trees

MOTION 18-02-107

MOVED by Councillor Knelsen

That Policy ASB022 Shelterbelt Trees be adopted as presented.

CARRIED

**AGRICULTURE
SERVICES:**

10. b) Bison/Caribou Monitoring Equipment & “Bison Watch” Signage

MOTION 18-02-108

MOVED by Councillor Jorgensen

That Mackenzie County support the increased awareness of the diseased risk bison/caribou monitoring and that the signage/advertising request be brought back for further information.

CARRIED

MOTION 18-02-109

MOVED by Councillor Jorgensen

That Mackenzie County support the Alberta Biodiversity Monitoring Institute’s pilot wildlife monitoring program using

remote cameras, in principle.

MOTION 18-02-110

MOVED by Deputy Reeve Wardley

That Motion 18-02-109 be amended as follows:

That Mackenzie County support, in principle, a wildlife monitoring program using remote cameras. ~~the Alberta Biodiversity Monitoring Institute's pilot wildlife monitoring program using remote cameras, in principle.~~

CARRIED

MOTION 18-02-109

MOVED by Councillor Jorgensen

That Mackenzie County support, in principle, a wildlife monitoring program using remote cameras.

CARRIED

Reeve Braun recessed the meeting at 2:08 p.m. and reconvened the meeting at 2:23 p.m. with all members present with the exception of Councillor Jorgensen.

COMMUNITY SERVICES:

11. a) Bylaw 1089-18 to Repeal Closure of Public Road Allowance Bylaws 1031-16, 1032-16 and 1033-16

MOTION 18-02-111

MOVED by Councillor Bateman

That first reading be given to Bylaw 1089-18 being a bylaw to repeal Closure of Public Road Allowance Bylaws 1031-16, 1032-16 and 1033-16.

CARRIED

MOTION 18-02-112

MOVED by Councillor Knelsen

That second reading be given to Bylaw 1089-18 being a bylaw to repeal Closure of Public Road Allowance Bylaws 1031-16, 1032-16 and 1033-16.

CARRIED

MOTION 18-02-113
Requires Unanimous

MOVED by Councillor Sarapuk

That consideration be given to go to third reading of Bylaw 1089-18 being a bylaw to repeal Closure of Public Road Allowance Bylaws 1031-16, 1032-16 and 1033-16 at this meeting.

CARRIED UNANIMOUSLY

MOTION 18-02-114

MOVED by Councillor Bateman

That third reading be given to Bylaw 1089-18 being a bylaw to repeal Closure of Public Road Allowance Bylaws 1031-16, 1032-16 and 1033-16.

CARRIED

Councillor Jorgensen rejoined the meeting at 2:25 p.m.

**COMMUNITY
SERVICES:**

**11. b) Bylaw 1090-18 Regional Emergency Management
Bylaw**

MOTION 18-02-115

MOVED by Deputy Reeve Wardley

That first reading be given to Bylaw 1090-18 being the Regional Emergency Management Bylaw for Mackenzie County.

CARRIED

MOTION 18-02-116

MOVED by Councillor Bateman

That second reading be given to Bylaw 1090-18 being the Regional Emergency Management Bylaw for Mackenzie County.

CARRIED

MOTION 18-02-117
Requires Unanimous

MOVED by Councillor Sarapuk

That consideration be given to go to third reading of Bylaw 1090-18 being the Regional Emergency Management Bylaw for Mackenzie County at this meeting.

CARRIED UNANIMOUSLY

MOTION 18-02-118

MOVED by Councillor Jorgensen

That third reading be given to Bylaw 1090-18 being the Regional Emergency Management Bylaw for Mackenzie County.

CARRIED

**COMMUNITY
SERVICES:**

**11. c) Appointment of Members to Northwest Alberta
Regional Emergency Advisory Committee**

MOTION 18-02-119

MOVED by Deputy Reeve Wardley

That Councillor Knelsen and Councillor E. Peters be appointed to the Northwest Alberta Emergency Advisory Committee.

CARRIED

FINANCE:

**12. a) Policy ADM018 Insurance Coverage for Not for
Profit Organizations**

MOTION 18-02-120

MOVED by Councillor Sarapuk

That Policy ADM018 Insurance Coverage for Not for Profit Organizations be amended as presented.

CARRIED

FINANCE:

**12. b) Policy FIN025 Purchasing Authority Directive and
Tendering Process**

MOTION 18-02-121

MOVED by Councillor Bateman

That Policy FIN025 Purchasing Authority Directive and Tendering Process be approved as AMENDED.

CARRIED

FINANCE:

**12. c) 2013 Overland Flooding Invoice dated February 4,
2014 (H. Martens)**

MOTION 18-02-122

MOVED by Councillor Knelsen

That Mr. Henry Martens be advised that Mackenzie County will not be paying the invoice received from him as a result of the 2013 overland flooding.

CARRIED

MOTION 18-02-123
Requires 2/3

MOVED by Councillor Bateman

That Mackenzie County request immediate payment for Invoice #13947 due to Mr. Henry Martens receiving payment for this invoice from the Disaster Recovery Program.

CARRIED

OPERATIONS:

13. a) None

**PLANNING &
DEVELOPMENT:**

14. a) Bylaw 1091-18 Land Use Bylaw Revision to Add Rifle/Skeet Range as a Discretionary Use to the Agricultural "A" and Forestry "F" Districts

MOTION 18-02-124

MOVED by Councillor Knelsen

That first reading of Bylaw 1091-18 being a Land Use Bylaw Revision to add Rifle/Skeet Range as a discretionary use to the Agricultural "A" and Forestry "F" zoning districts, be tabled to later in the meeting.

CARRIED

Reeve Braun recessed the meeting at 3:12 p.m. and reconvened the meeting at 3:20 p.m.

**PLANNING &
DEVELOPMENT:**

14. b) Development Statistics Report – January to December 2017

MOTION 18-02-125

MOVED by Councillor Bateman

That the development statistics report for January to December, 2017 be received for information.

CARRIED

UTILITIES:

15. a) A & L Maintenance Request to Waive Sewage Lagoon Disposal Fee

MOTION 18-02-126
Requires 2/3

MOVED by Councillor Sarapuk

That the request by A & L Maintenance to waive sewage lagoon disposal fees for the Peace Country Gleaners be TABLED to the next meeting.

CARRIED

**PLANNING &
DEVELOPMENT:**

**14. a) Bylaw 1091-18 Land Use Bylaw Revision to Add
Rifle/Skeet Range as a Discretionary Use to the
Agricultural "A" and Forestry "F" Districts**

MOTION 18-02-127

MOVED by Deputy Reeve Wardley

That first reading be given to Bylaw 1091-18 being a Land Use Bylaw Revision to add Rifle/Skeet Range as a discretionary use to the Agricultural "A" and Forestry "F" zoning districts as AMENDED with the removal of Institutional Use and Place of Worship from the Discretionary Uses, subject to public hearing input.

CARRIED

**INFORMATION/
CORRESPONDENCE:**

16. a) Information/Correspondence

MOTION 18-02-128

MOVED by Councillor Knelsen

That Councillor Cardinal and Councillor Jorgensen be authorized to attend the First Nation Consultation focused discussion with municipal stakeholder's session on February 23, 2018 in Edmonton.

CARRIED

MOTION 18-02-129

MOVED by Councillor Sarapuk

That Mackenzie County nominate the Northwest Species at Risk Committee for the Ministers Awards for Municipal Excellence – Partnership.

CARRIED

MOTION 18-02-130

MOVED by Councillor Driedger

That the information/correspondence items be accepted for information purposes.

CARRIED

IN-CAMERA SESSION:

17. a) Tax Forfeiture Property at 4720 – 49 Avenue

MOTION 18-02-131

MOVED by Councillor Sarapuk

That Council move in-camera at 4:11 p.m. to discuss the tax forfeiture property at 4720-49 Avenue. (*FOIP, Div. 2, Part 1, s. 17, 24*)

CARRIED

MOTION 18-02-132

MOVED by Councillor Knelsen

That Council move out of camera at 4:16 p.m.

CARRIED

MOTION 18-02-133

MOVED by Councillor Cardinal

That Motion 18-01-039 be rescinded.

MOTION 18-01-039 That administration be authorized to enter into a sale agreement with Veronica Batt for the tax recovery property as discussed.

CARRIED

MOTION 18-02-134

MOVED by Councillor E. Peters

That Administration be authorized to enter into a Tax Arrears Payment Plan agreement for the Tax Forfeiture Property at 4720–49 Avenue whereby Ms. Batt is required to make payments of \$1,000 per month for 12 months. At the end of 12 months, Council, if it considers it equitable to do so, can cancel the remaining tax arrears so that only \$1 of arrears remains outstanding. Upon payment of the \$1 of tax arrears outstanding, the County can then transfer title back to Ms. Batt in accordance with s. 426 of the Municipal Government Act.

CARRIED

NEXT MEETING DATE:

19. a) Next Meeting Dates

Budget Council Meeting
Tuesday, February 27, 2018
10:00 a.m.
Fort Vermilion Council Chambers

Regular Council Meeting

Wednesday February 28, 2018
10:00 a.m.
Fort Vermilion Council Chambers

Regular Council Meeting
Tuesday March 13, 2018
10:00 a.m.
Fort Vermilion Council Chambers

MOTION 18-02-135

MOVED by Councillor Sarapuk

That a Council strategy session be scheduled for April 9, 2018 at 10:00 a.m. for the purposes of discussion Intermunicipal Collaboration Frameworks (ICF's) and the Regional Service Sharing Agreement.

CARRIED

ADJOURNMENT:

20. a) Adjournment

MOTION 18-02-136

MOVED by Councillor Jorgensen

That the Council meeting be adjourned at 4:22 p.m.

CARRIED

These minutes were approved by Council on February 28, 2018.

(original signed)

Peter F. Braun
Reeve

(original signed)

Len Racher
Chief Administrative Officer

